



The following is an important notice regarding SB 1159. You are now required by law to report information to us regarding COVID-19 cases, not just those that may be work-related. The following information must be provided to us within 3 business days from when you know an employee has tested positive. These requirements are discussed in greater detail on page two.

- Insured Name
- Insured Business Address
- Policy number
- The date the employee tested positive
- The specific address or addresses where the employee worked during the 14 days prior to the date of the positive test
- The last day the employee worked at the specific place(s) of employment
- The highest number of employees who reported to work during the 14 days prior to the date of the positive test.
- If the employee has indicated the infection is work related or has submitted a Claim form, the name of the employee the date the claim for was submitted and the claim number.

Please email, fax or phone to the following:

Email : patricia.woolsey@tmamerica.com

FAX: 1-866-675-2602

Phone: 1-626- 590-8101